

**Minutes of the East Anstey Parish Council meeting held on
Monday 22nd October 2007 at East Anstey Primary School at 20.15**

PRESENT: Cllr J White, Cllr N Vereker, Cllr C Gillette

IN ATTENDANCE: Mrs P Harrogate (Parish Clerk), District Cllr E Ley.

1. Apologies:

Cllr I Bew, Cllr I Noon, Cllr P Edwards

2. Minutes of the Meetings held:

○ **Full Council 10th September 2007**

Cllr Vereker proposed that the minutes be signed as a true and correct record, Cllr Gillette seconded, all in agreement.

3. Matters Arising:

• **To approve the new clerks terms & conditions**

NALC rates of pay and mileage shown to the Council they are to be appended to the minutes. *Insurance cover for staff - next agenda.* Chairman and Clerk signed the terms and conditions of employment.

• **Play area update**

A parishioner had reported that the top rung of ladder is unsafe - Iain Bew removed all rungs and will replace and make safe. *Next agenda*

• **To approve newsletter and discuss distribution**

The newsletter has been approved, and distributed by Cllr White to all Parish households.

• **Affordable housing - update.**

Letter received from NDDC. Joe White from the planning department at NDDC wrote to Stags on 1st October and asked for a response within 21 days - today is the end of the 21 day period.

Cllr White to telephone James Green and Joe White for an update.

• **To formulate Standing Orders for the Parish Council**

Defer to next agenda

• **To discuss risk management policy**

Defer to next agenda

• **To re-examine the creation of a web-site**

Cllr Vereker proposed to go ahead with the web site, Cllr Gillette seconded and all were in agreement. *Clerk to organise.*

• **To be made aware of members of the parish intentions regarding a referendum.**

The Chairman reported on incidents in the local media where local groups were forcing District Councils to hold a poll. Six signatures are required to ask for a meeting within the Parish. One third or ten people (whichever the lesser) can decide whether to ask the District Council to hold a poll for a referendum. The cost is £500 which is being put up by a parishioner.

4. Items to be reported:

• **Devon and Cornwall Police**

Cllr White attended a Mid Devon Police liaison meeting. Awaiting a meeting in North Devon.

• **North Devon District Councillor Ley**

Before Christmas the first wind turbine application will come forward, some Parish Councils are getting together and appointing one member to speak on behalf of all the parishes.

Weekly refuse collections - compost collection may come into place, it is unlikely that collections will revert back to weekly collections for household waste.
District Cllr Ley will have some money available for capital projects.
Cllr White to contact Rachel Thomas at the Exmoor Society regarding the buffer zone on the national park.

- **Devon County Councillor Yabsley**

East Anstey village sign - clerk to report to County Cllr Yabsley.

- **Parish Lengthsman / Health and Safety - areas for attention**

Parish Lengthsman has been working in the village and has carried out work as requested. The Chairman would like to thank Cllr Vereker for repairing the door on the parish notice board.

- **Highways issues**

Pot holes on Broomball Lane. - Clerk to report to Highways and to County Cllr Yabsley.

5. Accounts:

- **Cheque signing**

Clerks wages and expenses - £151.18

Cllr Gillette proposed, Cllr Vereker seconded, all in agreement.

- **Uncontested Election Costs - NDDC - £235.68**

Clerk to write to NDDC contesting the costs.

- **To ratify payment of £23.50 to J White for play park sign.**

Cllr Gillette proposed, Cllr Vereker seconded all in agreement.

6. Planning:

None

7. Correspondence Received:

Exmoor National Park - meeting date 7th November 2007

Noted.

NDDC - House to House Collections

Noted.

8. Public Questions

None.

Items to be tabled:

Standards Board - Town and Parish Standard

NDDC - weekly info sheet

DAPC website

NDDC - weekly info sheet

Devon Rural Transport partnership

Exmoor Association minutes

Noted.

Date of the next meeting: 10th December 2007.

Items for next agenda: Precept - RFO to prepare and present at December meeting

Cheque for church grant - £100

Community information centre grant