

EAST ANSTEY PARISH COUNCIL

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The Minutes of the Annual Meeting of the Parish Council held on Wednesday 14th May 2008 at East Anstey Primary School at 7.30pm.

Present: Cllr's J White (Chairman), C Gillette, I Noon, N Vereker and P Wood.

In attendance: District Cllr E Ley (part of meeting) and the Clerk Mrs J Larcombe.

01/05/08. Election of:

a) Chairman. Cllr J White was proposed by Cllr Noon and seconded by Cllr Vereker. The proposal was agreed unanimously. Cllr White accepted the office.

b) Vice Chairman. Cllr Vereker was proposed by Cllr Noon and seconded by Cllr P Wood. The proposal was agreed unanimously. Cllr Vereker accepted the office.

02/05/08. Election of a Planning Committee. It was resolved to delegate the power to make recommendations on planning applications, received and needing recommendations between meetings, to a planning committee. Cllr's Noon, Wood and Vereker were elected to the Planning Committee.

03/05/08. Election of Councillors responsible for. It was resolved to elect the following:

a) Police Liaison – Cllr J White.

b) Village Green – Cllr I Noon.

c) Highways – Cllr C Gillette.

d) East Anstey Primary School Liaison – Cllr N Vereker.

e) Exmoor National Park Liaison – Cllr P Wood.

f) South Molton Group of Parishes Representative – Cllr J White.

g) Emergency Planning – Cllr J White and the Clerk.

h) Newsletter – Cllr J White and the Clerk. Input was requested from other councillors.

i) Website – Cllr J White.

04/05/08. To receive apologies. Apologies were received from Cllr Edwards. The Chairman has received Cllr Edwards verbal resignation from the Parish Council. Cllr I Bew has also resigned from the council since the last meeting.

05/05/08. Declaration of interest in items on the agenda. Cllr Wood declared a personal interest in planning application 46555 because the applicant is a friend..

06/05/08. To agree the minutes of the meeting held on the 12th March 2008 as a true record of the meeting. The minutes were agreed as a true record of the meeting and they were duly signed by the Chairman.

07/05/08. Matters arising from the minutes, not covered on the agenda. Cllr White

reported that he had investigated a parishioner's concern regarding one of the photos on the website and found that the problem was caused by an old monitor.

08/05/08. To update councillors regarding insurance cover for contractors. Mr Dart has contacted Cllr White to inform the council that he has adequate public liability insurance. It was agreed that a copy of the council's public liability insurance should be displayed on the notice board. The Parish Council's insurance to be checked to see whether it would cover any injury caused to a contractor by the Parish Council's equipment ie springies.

09/05/08. To discuss the report from Wicksteed Leisure, following the annual inspection of the play equipment, and to agree any necessary repairs. The council discussed the report produced following an inspection of the play area by Wicksteed Leisure. Cllr White will contact Mr Bew regarding the new rungs for the multi-play equipment. Algae growth is to be cleaned off. Wicksteed has recommended that some links on the swing chains need removing and that the chains are replaced in six months time. It was also recommended that the impact surface is extended for the swings. This is only a low risk and will be monitored. A recommendation that the picnic table is permanently installed will be carried out. The flag pole was identified as a low risk and will be left. Care has nearly finished the repairs to the springies.

10/05/08. Planning:

a) To make a recommendation on the following planning applications:

46555 Conversion of garage to form additional living accommodation, erection of conservatory and insertion of dormer windows at Rookleigh, East Anstey.

Decision – recommend approval.

46589 Conversion of first floor of the Duck House and part of ground floor of barn to form studio and workshop accommodation at Oak Farm, Waddicombe, Dulverton and 46590 Listed Building Application for conversion of first floor of the Duck House and part of ground floor of barn to form studio and workshop accommodation at Oak Farm, Waddicombe, Dulverton.

Decision – recommend approval.

b) To minute the recommendation made on a planning application by the Planning Committee. Higher Radnidge Farm, East Anstey, erection of a conservatory. Decision – recommend approval.

c) To note any decisions made on planning applications by NDDC. The above application was granted conditional approval.

d) To update the council regarding affordable housing. Cllr White reported that he has sent an email to Mr Mike Kelly, NDDC Planning Department, asking for an update on the affordable housing issues but has not received a reply. Parishioners to be updated in the next newsletter.

11/05/08. Finance

a) To approve accounts for payment. It was resolved to make the following payments:

Wicksteed Leisure Ltd - £76.38 annual playground inspection

Audit Commission - £58.75 external audit

Mrs J Larcombe - £154.50 Clerks salary, mileage and expenses.

An invoice from NDDC for the referendum poll will be privately settled.

b) To agree the annual accounts for 2007 – 2008 and the Annual Governance Statement. It was resolved to agree the annual accounts and the

Annual Governance Statement. The Financial Risk Assessment and Standing Orders will be reviewed at a future meeting. The Clerk advised that the Clerk is usually the council's Responsible Financial Officer. The council's standing orders will be checked. It was resolved to add to Cllr Vereker to the bank signatories and to change the bank and building society mandates.

12/05/08. Highways

a) To note, for reporting to DCC, any highways problems and to note works that have been carried out. Cllr White and Cllr Vereker will check all the roads in the parish and will note any problems. It will be reported to DCC Highways Department that cow parsley on the junctions at Blackerton and Woodburn needs trimming.

b) To list any work for the next visit by the Lengthman. No list prepared yet.

c) Any other highways issues. At Woodburn Cross and the entrance to the village the signs need replacing. Cllr White will follow this up with the Highways Department.

13/05/08. To receive the following reports:

a) District Cllr – Cllr Ley. See item 15/05/08.

b) County Cllr – Cllr Yabsley. No report.

c) Police. No report. PCSO J Rozpotynski has liaised with Cllr White and also attended the May Fayre.

d) May Day Fayre. A vote of thanks was given to Cllr White for co-ordinating the event so well. Good weather and good attendance made for a successful May Fayre. £230.44 profit from the Dog Show will go to the school. £215.00 Profit from the cake stall will be split between the churches.

e) Website. Cllr White reported on a statistics printout for the website. The report showed that the website has received 288 'hits' so far and showed the hits and where they were made from. Some have been from America and Canada. Last week there were 36 visitors.

14/05/08. To discuss the co-option of a councillor. Following the resignation of Cllr Bew NDDC were informed. There was no request for an election. Two councillors need to be co-opted onto the council. The vacancies will be advertised in the newsletter.

15/05/08. To update councillors regarding the Boundary Commission Review. District Cllr Ley reported that there had been a significant debate on the options for Local Government in Devon at a NDDC meeting held on 09/04/08. 37 councillors were in favour of a four way split in Devon. Plymouth and Torbay have to stay as unitary authorities. If there is a four way split there will be 65 councillors in each of the two areas, with one councillor per 3000 electorate. With the DCC option of Plymouth and Torbay and the rest of Devon being the three unitaries in Devon there would only be 100 councillors for the rest of Devon unitary authority. All councillors have received information from NDDC on the review and NDDC's concept and preferred option. Responses to the consultation, with reasons, can be made by the 4th July. From the 7th July every Parish Council will be consulted on the two options recommended by the Boundary commission. It was agreed to put a notice up in the parish informing parishioners of NDDC's concept and saying that the Parish council will discuss it at the next meeting on June 11th. Parishioners will be able put forward their views at the meeting.

16/05/08. Correspondence received by the Parish Council. The following correspondence was noted.

The Boundary Commission for England – Structural Review in Devon
NDDC – A concept for a four unitary model of local government in Devon
NDDC – Standards Committee agenda & minutes. Local Assessment of
complaints
DAPC Newsletter May/June 2008

17/05/08. Public Questions. None.

18/05/08. Date of the next meeting :- Wednesday 11th June